

5th March 2019

Letter to be circulated to participating establishments by London Borough of Camden for distribution to all parents and carers of children and young people who have special educational needs and/or disabilities (SEND).

Inspection of London Borough of Camden local area's effectiveness in identifying and meeting the needs of, and improving outcomes for, children and young people with SEND from Monday 11 March 2019 to Friday 15 March 2019.

Dear Parents and Carers

Ofsted and the Care Quality Commission (CQC) will carry out jointly an inspection of your local area. The local area is the geographical area of the local authority. However, the responsibility of the local area for children and young people with SEND extends to those who are residents of the local area but attend educational establishments or receive services outside the local authority's boundaries.

The inspection will evaluate how effectively the local area:

- identifies the needs of children and young people with SEND
- meets the needs of these children and young people so that their outcomes and chances of participating fully in society improve.

Inspectors will be visiting your son/daughter's Pupil Referral Unit, Robson House, during the morning of **Thursday 14th March**. The views of parents and carers are an important part of the inspection evidence. If you are a parent or carer of a child or young person with SEND, we would very much like to speak with you during this visit. **A meeting has been arranged for 10am**. It is expected that this meeting will last about 45 minutes. Can you please confirm with the Pupil Referral Unit if you are able to attend so that appropriate arrangements can be made.

How else can local children, young people, parents and carers contribute their views during this local area inspection?

There are several ways in which children, young people, parents and carers from your provision can engage with the inspection process and contribute their views:

1. The inspection will include an online recorded webinar to allow London Borough of Camden parents and carers of children with SEND to contribute. The webinar will

take place from 12noon on Monday 04 March 2019 until 11:59pm on Tuesday 12 March 2019.

Parents and carers who would like to take part in this webinar can follow this internet link to register: <http://bit.ly/LASENDWebinarLondonBoroughofCamden>

2. Parents and carers can contact their local Parent Carer Forum to request details of how they can attend to the discussions held between parents and carers and the Ofsted/CQC inspection team. The local authority must also provide details of this meeting.

3. Parents and carers can email their contributions to Lasend.support@ofsted.gov.uk.

4. Details about the local area SEND inspection will be available on your local authority's website and distributed through the local area's Clinical Commissioning Group/s (CCGs). Information about how children and young people with SEND can share their views about the local area's effectiveness should be included in the local offer.

While we understand that many parents and carers may have views on their experience that extend before the implementation of the reforms in September 2014 it important that this date is used as the start for the judgements made under the new inspection remit. We would also like parents and carers to understand that we will not be able to follow up or comment upon individual cases.

During this inspection, the inspectors will collect information about children and young people in the area. They will be looking at local area records, speaking to area officers and leaders at educational settings, and speaking to children, young people and parents or carers. No names will be recorded, but some of the information collected may be capable of identifying a particular child, young person or adult. Ofsted and CQC will use this information to prepare their report, and for the purposes set out in their privacy notices. No information will be published that identifies any individual in the inspection report.

More information is available in the Ofsted and CQC privacy notices which can be found here:

<https://www.gov.uk/government/publications/ofsted-privacy-notices/social-care-ofsted-privacy-notice#local-area-send-inspections>

<http://www.cqc.org.uk/about-us/our-policies/privacy-statement>.

Ofsted's Data Protection Officer is the Director, Digital and Information who may be contacted at informationrequest@ofsted.gov.uk. CQC's Data Protection Officer is the Head of Governance and Legal Services who may be contacted at information.access@cqc.org.uk

Information on local area duties toward children and young people with SEND can be found on the Department for Education's website:

<https://www.gov.uk/government/publications/send-guide-for-parents-and-carers>

Yours sincerely

Jane Moon
Her Majesty's Inspector